T E N D E R C O N D I T I O N S

for

Delivery

Of

**Foam Sleeping Pad**

# Tender DOCUMENTS

The complete tender documents consist of:

* Notice on Udbud.dk
* These tender Conditions
* DALO's Terms and Conditions
* DALO's Requirement Specification
* Two drawings

# THE delivery

The full and detailed description of the delivery is contained in DALO's Requirement Specification and the notice on Udbud.dk.

DALO require a sample and it may be in any color and without any marking. Please note that DALO require a fact sheet or description of foam type for the sleeping mat as part of the filled out requirement specification (requirement 12).

Please send your sample and the brief description to this address:

Danish Defence

Acquisition and Logistics Organization
Udrustningssektionen

Lautrupbjerg 1-5

DK-2750 Ballerup
Att.: WUD05, Sune Lund Eriksen

**Delivery of sample for Foam sleeping pads, the fact sheet/the brief description is 13 February at 13.00 CET**

The order volume is 9000 Foam Sleeping Pads.

# Technical specifications and standards

The tender documents may contain requirements that are expressed in the form of technical specifications, such as an ISO standard or a reference to a NATO Stock No. / part number. This shall only be understood as a reference to the quality required. Thus, if any technical specifications do not include the words "or equivalent", the text should be understood to include the words "or equivalent". Similar products, able to fulfill the same requirements / needs and of an equivalent quality, can therefore also be offered.

# award criteria

The Contract will be awarded on the basis of the award criterion the “Lowest price”.

The tenderer shall state the overall contract price excluding VAT and any other taxes in the tender.

When evaluating this award criterion a low overall contract price will be viewed positively.

DALO will not accept a delivery time of 121 calendar days or more, in which case the tender **will** be deemed non-compliant and not be taken into consideration.

The overall contract price offered by the winning tenderer will be published after award.

# reservations

**Reservations** regarding DALO's Terms and Conditions and the Requirement Specification will not be accepted. If a tender contains such reservations it will be considered non-compliant and not be taken into consideration.

# Questions in writing

Questions regarding the tender documents shall be submitted to:
FMI-KTP-ID-TENDER-LA@MIL.DK

Questions and answers (anonymized) will be uploaded to www.udbud.dk with the other tender documents.

Questions received within the deadline stated below under section 10 will be answered.

Questions received later than that, will not be answered.

# The content of the tender

Tenders shall be in English or Danish

The tender shall contain the following:

1. Cover letter – preferably using the DALO template
2. Filled out Requirement Specification, including foam description as described in requirement 12.

Tenderers are especially made aware of that they shall **not** submit their own terms of delivery or any other documentation not requested by DALO.

# Deadline for submitting bids; Timeframe during which the tenderer must maintain the tender

The tender must be submitted by e-mail to:
FMI-KTP-ID-TENDER-LA@MIL.DK no later than 13 February at 13:00 CET. Tenders received after this time will not be taken into consideration.

The tenderer must maintain the bid for a period of 3 months after the deadline.

# Handling of tenders and complaint instructions

DALO does not consider the tender procedure concluded until the contract is signed and reserves the right to terminate the procedure without an award. Regardless of whether the contract is awarded or not, all tenderers are bound by the terms of the bid until DALO has entered into a contract or the period set out in clause 8 of these Instructions to tenderers has expired.

Should the contract be awarded to a joint group of economic operators (a consortium) the participants of such consortium shall assume joint and several liabilities and appoint a representative of the group who is authorized to be DALO's contact to the Consortium.

Complaints regarding the award of the contract must be filed to the Complaints Board for Public Procurement with copy to DALO within 45 calendar days after receipt of the notification letter. The Complaints Board for Public Procurement can however only handle cases in which the contract has cross-border interest or exceeds the thresholds of the Danish Act no. 1564/2015 on Public Procurement (in Danish: “Udbudsloven”) or Directive 2009/81/EC of the European Parliament and of the Council of 13 July 2009.

# schedule for the tender procedure

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| Date, time | Event |
| 15 January | Submission of the tender notice at udbud.dk.  |
| 04 February 14.00  | Deadline for the submission of questions regarding the tender documents expires. |
| 07 February 14.00 | Deadline for DALO's reply to questions regarding the tender document expires. |
|  13 February 13.00  | Tender deadline. |