



APPENDIX 3 PRICES AND SETTLE- MENT

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Sub-appendix

3A	Pricing
3B	Hours Reporting

1. INSTRUCTIONS

Appendix 3 shall **not** be completed by tenderer but by the customer at the end of the tender phase.

However, the tenderers must indicate their prices in **sub-appendix 3A** (in the cells marked with yellow) in terms of hourly rates for the following consultant categories:

- Senior Consultant

Hourly rates must be stated in Danish kroner excluding VAT.

A more detailed definition of the consultant categories is given in appendix 1.

Sub-appendix 3A contains the customer's expected features of the framework agreement (number of hours in the duration of the framework agreement) and the customer's expected use of overtime with price increases in the duration of the framework agreement.

Based on the prices quoted by the bidder and the customer's expected features of the framework agreement during its term, the total offer price is calculated.

It is the total bid price that provides the basis for the assessment of the "price" sub-criterion.

Minimum Requirement:

Appendix 3 and sub-appendix 3A constitute a minimum requirement in its entirety.

- Prices **may only** be given in the form given in sub-appendix 3A and in cells marked with yellow.
- Prices **must be** submitted in both yellow-marked fields. That is, both consultant categories must be offered and priced regardless of whether the bidder usually operates with the category in question or not. If the price is "0", this must be stated.
- Alternative pricing models may not be used.

In reference to the conclusion of the contract, the prices shown in sub-appendix 3A will be transferred to appendix 3.

2. INTRODUCTION

All prices are quoted in Danish kroner (DKK) and excluding VAT.

The prices include all the services covered by the framework agreement.

In addition, the supplier is entitled to remuneration only if it is explicitly stated in the Framework Agreement that a benefit is paid against a separate payment.

3. HOURLY RATE PER CONSULTANT CATEGORY

These are the following hourly rates day per consultant category:

Consultant Category	Hourly Rate
Senior Consultant	Kr. XX(to be completed by customer)

4. REGULATION OF HOURLY RATES

Hourly rates are not regulated during the contract period, but can be renegotiated by a possible extension.

5. BILLING AND PAYMENT CONDITIONS

Billing is done monthly, by Banedanmark, on the basis of the time spent.

If a delivery agreement has been agreed upon for payment of a fixed price, the vendor may invoice according to a payment plan, provided that the services provided are delivered as agreed.

Payment terms are 30 days from the supplier's submission of a full invoice.

Billing is done by sending electronic invoice in OIOXML / OIOUBL format.

6. HOURS REPORTING

- The supplier must submit a consolidated account for the period for deliveries settled according to estimates.

7. REQUIREMENTS FOR COMPLETE INVOICE

Billing occurs according to Banedanmarks general Terms and Conditions.

Following EAN number must be used:

Contracting Authorities	EAN number
BDK	5798000893207

There must be separate invoicing per. system.

A complete invoice must, as a minimum, contain:

- Client name, address, navn, address, key person, key persons e-mail
- Suppliers name, address, CVR nr., phone and e-mail
- The date of issue for the invoice
- Purchaser ref. (the field Contact ID)
- Description
 1. System name
 2. Period in which the services were delivered (dates)
 3. Delivery Agreement ID
 4. Fixed price or hourly rate
 5. At hourly rate: Number of hours spent
 6. At hourly rate: Hourly rate excluding VAT
- Total price excluding VAT
- Current VAT rate
- VAT amount
- Price incl. VAT
- Invoice number
- Any bank information
- EAN number
- See also Banedanmark general Terms and Conditions